West Suffolk Joint Health and Safety Panel



Title of Report:	Amendments to the Joint Health and Safety Policy			
Report No:	HSP/JT/18/003			
Report to and date/s:	West Suffolk J Health and Sa	fety Panel	19 February 2018	
Portfolio holder:	Stephen Edward Portfolio Holder Resources and Performance Tel: 01799 530 Email: Stephen.edwards@heath.gov.uk	for 325	Ian Houlder Portfolio Holder for Resources and Performance Tel: 01284 810074 Email: ian.houlder@stedsbc.gov.uk	
Lead officer:	Martin Hosker BEM Service Manager (Health and Safety) Tel: 01284 757010 Email: martin.hosker@westsuffolk.gov.uk			
Purpose of report:	To agree amendments to the Health and Safety Policy.			
Recommendation:	That the Panel <u>ENDORSE</u> the amendments to Issue 3 of the Joint Health and Safety Policy as contained in Appendix A of Report No: HSP/JT/18/003.			
	contained in A	Joint Healt ppendix A	th and Safety Policy as	
Key Decision: (Check the appropriate box and delete all those that do not apply.)	contained in A HSP/JT/18/0	Joint Healt appendix A 03. ecision and, i	th and Safety Policy as of Report No: if so, under which	
(Check the appropriate box and delete all those	Is this a Key De definition? Yes, it is a Key No, it is not a K	Joint Healt appendix A 03. cision and, in the pecision - Experiment of the pecision and pecision appendix A 1 and	th and Safety Policy as of Report No: if so, under which	
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Are there any legal and/or policy implications? If yes, please give details		Yes ⊠ No □ • The Health and Safety at Work etc. Act 1974 says that employers must prepare a Health and Safety Statement (i.e. policy) and bring it to the attention of all employees.		
		The policy should be reviewed and revised as often as necessary.		
Are there any equality implications? If yes, please give details		Yes □ No ⊠ •		
Risk/opportunity assessment:		(potential hazards or opportunities affecting corporate, service or project objectives)		
Risk area	Inherent level of risk (before controls)	Controls	Residual risk (after controls)	
Legal non compliance	High	The H&S Policy is reviewed periodically and annually, and then amended to reflect changes to the organisation and health and safety legislation.	Low	
Ward(s) affected:		All		
Background papers: (all background papers are to be published on the website and a link included)		N/A		
Documents attached:		Appendix A – Instruction 24 Amendment 017 Hand Arm Vibration		

1. Key issues and reasons for recommendation(s)

1.1 **Health and Safety Policy**

- 1.1.1 Current legislation requires the organisation to have a Health and Safety policy, which is periodically reviewed for suitability. There is also a legal requirement for employees to co-operate with their employer so far as is necessary to enable the employer to comply with his duties under the legislation, this includes the compliance of the policy.
- 1.1.2 This is also further extended to volunteers, contractors and visitors.